

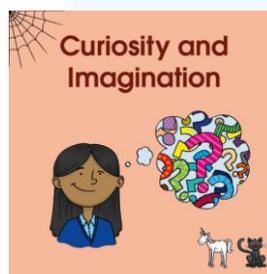
# Remote Learning

Guidance for families during January 2021 school closure



## Guidance for Families

January 2021



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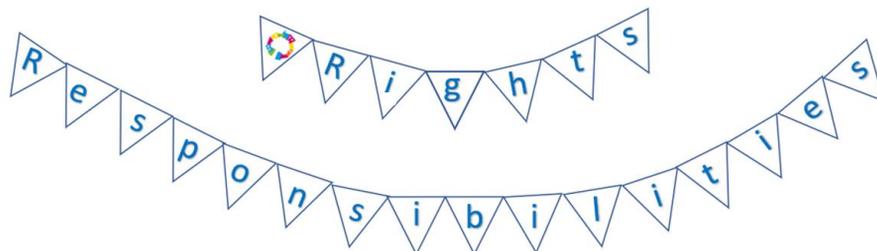
# Introduction

This 'Remote Learning' guidance is being shared to ensure that our education commitment at Wallscourt Farm Academy will be maintained in the event of school closures due to the Covid-19 pandemic. It will outline how learning will be continued. It is our commitment and conviction that we will continue to work in partnership with families so that we can continue to provide broad, balanced, challenging and engaging learning experiences both remotely and in school.

During this period, we will keep you informed of any changes or updates that relate to the continuation of learning. The following information will support families to access the learning and sets out the expectations for learning that has been shared with learners' in school.

# Remote Learning Charter

At Wallscourt Farm Academy, we all have rights and responsibilities. Whether we are learning in our learning zone in school, out in the community or learning remotely from home. Below you will find our remote learning charter that outlines an agreed set of rights and responsibilities for learners and adults.



## Our Remote Learning Charter

### We have the right to be heard

- When in a live lesson, we have the responsibility to listen to other people when it is their time to talk.
- When in a live lesson, we will use the agreed hands up feature to signal that we are flashing out lightbulb and wish to speak.
- When in a live lesson, we will only comment in the 'chat' feature when the teacher asks us to.

### We have the right to be safe and healthy

- We have the responsibility to respect each other and think about how our behaviour affects others. We will only post messages in the chat when in a lesson and when told to do so by an adult.
- We have the responsibility to use kind words in any messages posted about learning and when talking using your microphone on.
- We have the responsibility to consider others' well-being.

### We have the right to learn and be the best we can

- We have the responsibility to complete all learning that is given to us when learning remotely.
- We have a responsibility to try our hardest with our learning and to ask for help if we need it.
- We value our learning and take pride in everything we do.
- We have a responsibility to use our 21<sup>st</sup> Century Learning Skills to help us – Curiosity and Imagination, Resilience, Independence and Collaboration.

To follow this Remote Learning Charter both adults and learners agree to the following:

<b>As adults we will...</b>	<b>As learners we will...</b>
Be consistent, fair, caring and respectful	Have trust in the adults around us
Have high expectations of ourselves and learners	Always do our best and take on the learning challenges that are offered to us
Model positive interactions and provide opportunities for collaboration	Take turns, share ideas and work through challenges together
Create inspiring learning resources using a range of online approaches	Take care of each other and show respect to others
Speak clearly and firmly and give clear instructions	Listen and ask questions
Agree and share rights and responsibilities with learners	Stick to our agreed learning charters

**Login to remote learning at the agreed time everyday ready to be partners in learning**

# How your child will be taught

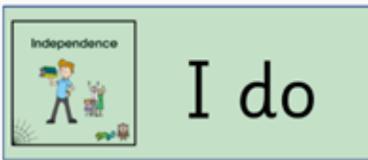
There are a range of ways that your child will engage in Remote Learning. The following approaches describe what this may look like.

## PowerPoints



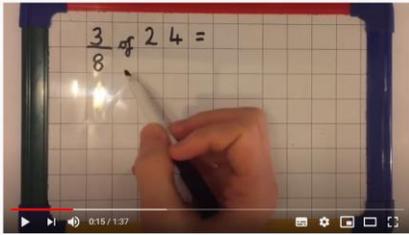
These are the main teaching resources that will guide learners through a lesson. They will contain the learning intentions and outline steps for success. They may include audio or video attachments.

## 'I do' videos – Key Concepts



These videos are designed to teach specific skills and concepts. In the video, the key concept will be explained and modelled by a teacher and is designed to be instructional.

## Recorded 'Live' lessons



These videos are a recording of a lesson, this might be of a live lesson or of a teacher modelling as if the learners were there. The video is designed to support learners through the lesson content so that they can then complete the subsequent independent learning. This can be paused or re-watched to aid learners when following instructions.

## 'Live' Lessons



This is a 'live' lesson that will be hosted by one (or two) of the teaching team. The lesson format will be similar to the lesson the children would have if they were in school however the format will be adapted for a remote session. As this is a 'live' episode of learning the teacher will be able to assess and address misconceptions in real time which provides greater opportunity for support, challenge and progress.

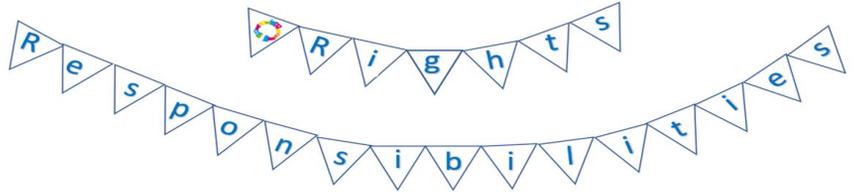
## 'Live' Interventions



This is the same as a 'live' lesson, however in this case it will be a small group or a 1:1 learning episode that is part of an ongoing intervention. The intervention will be aiming to accelerate progress in a specific area of the curriculum.

# Live Learning Protocols

The teaching teams have talked with all children about our rights and responsibilities when learning online. This is something that families can support with when learning remotely.



## We all have the right to be heard

When you join a 'live' meeting or lesson please make sure your camera and microphone are off.

**This will help us all to be ready to hear the teacher when the meeting starts.**

If you need to ask a question, use the 'hand up' icon.

**This will make sure everyone's right to be heard is respected.**

Only use the 'chat' when the teacher asks you to.

**This will make sure that all learners' can focus on the lesson or meeting and are not distracted by the 'chat'.**



## We all have the right to learn

- Have a go at all learning challenges

**We all have the right to learn, so your responsibility is to have a go 😊**

- Ask if you are stuck

**We all have the right to learn, so it is your responsibility to tell the adult if you need help 😊**



## We all have the right to be safe, happy and healthy

- Use kind words when you speak online

**This will help use to all feel safe and cared for!**

- Use kind words and emojis when you use the 'chat' online

**This will help use to all feel safe and cared for!**

- Tell an adult if you feel worried about anything

**This is so the adults can help you when you need it and for you to be safe and happy.**



Please only use me

# Remote Learning Schedules

The Learning Schedule outlines the learning a year group will complete per week and per day. This schedule will be shared with families each week and you will find this displayed on the year group website. Please see appendix 1 for guidance on how to access the year group website.

Willow Learning Zone – Remote Learning Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday
9.00 – 9.15	 Morning Welcome and Registration				
9.15 – 9.30	Break				
9.30 – 10.00	 Geographer	 Geographer	 Geographer	 Geographer	 Geographer
10.00 – 10.30	Complete Learning	Complete Learning	Complete Learning	Complete Learning	Complete Learning
10.30 – 11.00	Break				
11.00 – 11.30 <small>Use the PowerPoint</small>	Author - Spelling	Author - Spelling	Author - Spelling	Author - Spelling	Author - Spelling
11.30 – 11.45 <small>Use the PowerPoint</small>	Rapid Maths	Rapid Maths	Rapid Maths	Rapid Maths	Rapid Maths
11.45 – 1.00	Lunch				
1.00 – 1.15 <small>Use the PowerPoint</small>	Gathering	Gathering	Gathering	Gathering	Gathering
1.15 – 2.15	 Geographer	 Geographer	 Geographer	 Geographer	 Geographer
2.15 – 2.45 <small>Use the PowerPoint</small>	Reader - Book Club	Reader - Book Club	Reader - Book Club	Reader - Book Club	Reader - Book Club
2.45 – 3.00 <small>Use the PowerPoint</small>	Rapid SPAG	Rapid SPAG	Rapid SPAG	Rapid SPAG	Rapid SPAG
3.00 – 3.10	 End of day message/Story				

Each day your child will be invited to a registration session in the morning. They will receive this invite on their 360 email account.

**Please notify the school if your child is unable to attend these session for any reason.**

Where possible, we suggest that remote learning is carried out at the suggested times.



When learning remotely, learners will find the 'PowerPoint' in the Teams file.

This 'Live Learning' icon will be used to indicate when a session will be live. When there is a live session, learners will be invited onto Teams through their 360 account.

We are legally required to provide learning during this period of school closure which is why we have provided time for a 'registration' each day and for a range of live, recorded and annotated teaching materials. We appreciate the complexities of doing this from home so please reach out to us for support at any time.

# Accessing Remote Learning

There are 2 ways to access the Remote Learning:

1

## Remote Learning Platform

Willow Learning Zone  
Remote and Home Learning



Weekly Home Learning    Daily Remote Learning    Learning Links    Contact

School is the best party in town!  
WELCOME TO THE REMOTE LEARNING AND HOME LEARNING WEBSITE FOR  
WILLOW LEARNING ZONE

Oak - YR: <https://clfwfayr.wordpress.com/>  
Beech - Y1: <https://clfwfay1.wordpress.com/>  
Willow - Y2: <https://clfwfay2.wordpress.com/>  
Acer - Y3: <https://clfwfay3.wordpress.com/>  
Maple - Y4: <https://clfwfay4.wordpress.com/>  
Hazel - Y5: <https://clfwfay5.wordpress.com/>  
Elm - Y6: <https://clfwfa6.wordpress.com/>

On the Remote and Home Learning platform you can find updates on learning, links to learning and other additional information about your child's learning.

See Appendix 1 for a user guide.

2

## Year group Teams Page

< All teams

WFA Year 2 Students - ...

General    Posts    Files    Class Notebook    Assignments    Grades    +

+ New    Upload    Sync    Copy link    Download    Add cloud storage

General

Name	Modified	Modified By
Class Materials		Innes Mclean - WFA

The Year Group Teams page is where the learning resources are saved for each year group. You can access these at any time. On this platform, you will also be able to attend any 'live' learning that is happening for your year group and open and respond to any learning 'assignments' that have been set. These assignments are linked to each child's Outlook 360 email account.

See Appendix 2 for a user guide.

# Sharing Learning and Teacher Feedback

The information about how to share learning and receive feedback has been introduced to learners, in school, during term 2. This will be clearly guided by teachers during this school closure period.

## Sharing Learning

So that teaching teams can review, assess and monitor learning children will be able to share their learning with their teacher in a few ways:

### Email

Learning can be shared with the teaching team via email. This should be sent to the year group mailbox. All learning should be sent to the main email address unless notified by the year group teaching team.

[oak@wfa.clf.uk](mailto:oak@wfa.clf.uk)  
[beech@wfa.clf.uk](mailto:beech@wfa.clf.uk)  
[willow@wfa.clf.uk](mailto:willow@wfa.clf.uk)  
[acer@wfa.clf.uk](mailto:acer@wfa.clf.uk)  
[maple@wfa.clf.uk](mailto:maple@wfa.clf.uk)  
[hazel@wfa.clf.uk](mailto:hazel@wfa.clf.uk)  
[elm@wfa.clf.uk](mailto:elm@wfa.clf.uk)

### 'Handing in' Assignments

There is the function to 'assign' particular learning to children on the Teams platform. This means that learners can return the learning to the teaching team on Teams without having to email separately. The teaching team will indicate this with the learners.

Wednesday 18th November -  
Enquiry - Ancient Egyptian Rulers

Due November 18, 2020 3:00 PM

#### Instructions

First, read all the information about Ancient Egyptian rulers on the first slide. Then, follow the instructions on the second slide to research a Pharaoh of the Ancient Egyptian New Kingdom and create a factfile about them.

#### Student work

Enquiry - core.pptx

Example notification on Teams about an assignment.

## Feedback from teachers

### Email

Feedback may be emailed to children's individual 360 email accounts following any learning that has been shared. This may be individual feedback about a learner's targets and next steps or it may be general feedback to a group or the whole class. The feedback could take a written form or an attached audio message.

### Assignment Feedback

Feedback from handed in assignments may be shared in the assignments tab in Teams. If a teacher gives feedback on some learning that has been handed in then they will receive a notification in Teams.

### Live

During live lessons, feedback will be given to learners in real time. This may be verbally, in the chat or by email after the lesson. In live lessons, teachers will use questioning to assess where learners are in order to plan for subsequent lessons.

# Appendix 1

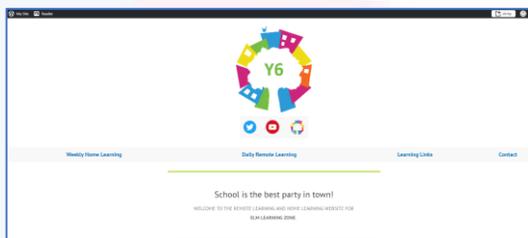
## Accessing the Remote and Home Learning Platform

1

### How do I access the Remote and Home Learning?

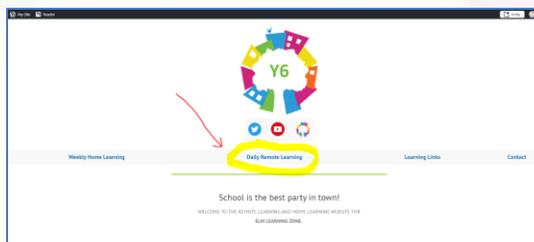
Go to the correct year group page:

- Oak - YR: <https://clfwfayr.wordpress.com/>
- Beech - Y1: <https://clfwfay1.wordpress.com/>
- Willow - Y2: <https://clfwfay2.wordpress.com/>
- Acer - Y3: <https://clfwfay3.wordpress.com/>
- Maple - Y4: <https://clfwfay4.wordpress.com/>
- Hazel - Y5: <https://clfwfay5.wordpress.com/>
- Elm - Y6: <https://clwfa6.wordpress.com/>



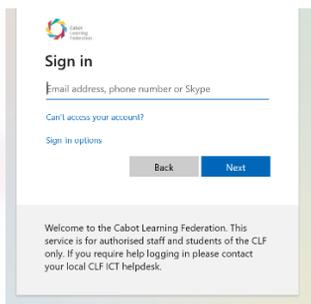
2

Click on the 'Daily Remote Learning' to access daily learning:



3

Log in to your child's email account:

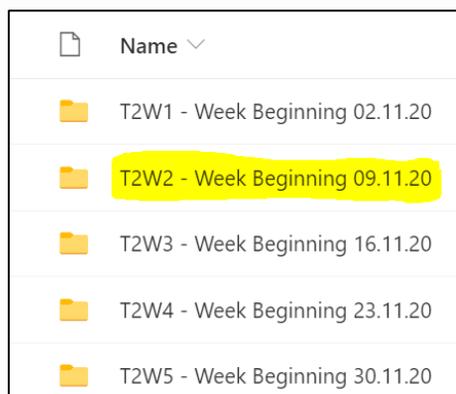


**User name:** (First Name).(Last Name)@wfa.clf.uk  
Example - Joe.Bloggs@wfa.clf.uk  
**Password:** (First & Last Name Initials (followed by) Date of birth  
Example - JB010910

4

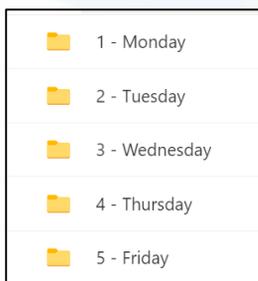
This will take you to the learning files.

Select this week  
(For Example T2W2 – Week Beginning 09.11.20):



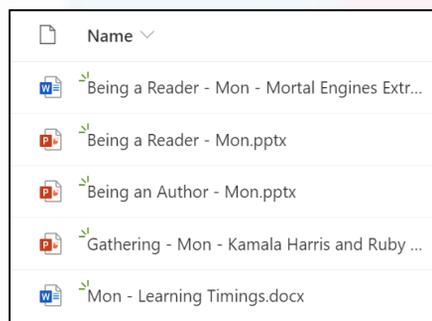
5

Select the correct day:



6

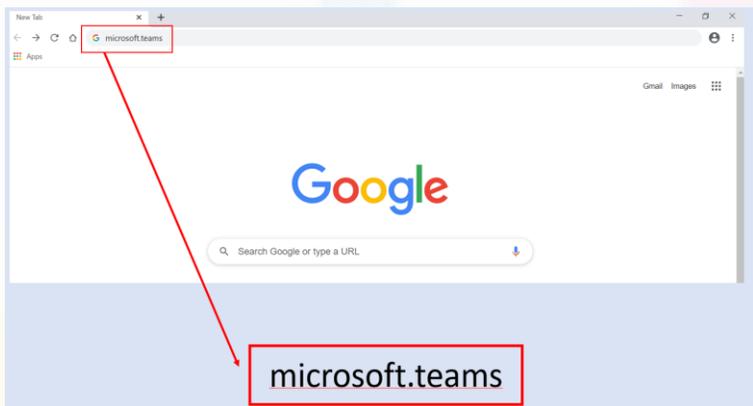
Here you will find the PowerPoints for learning:



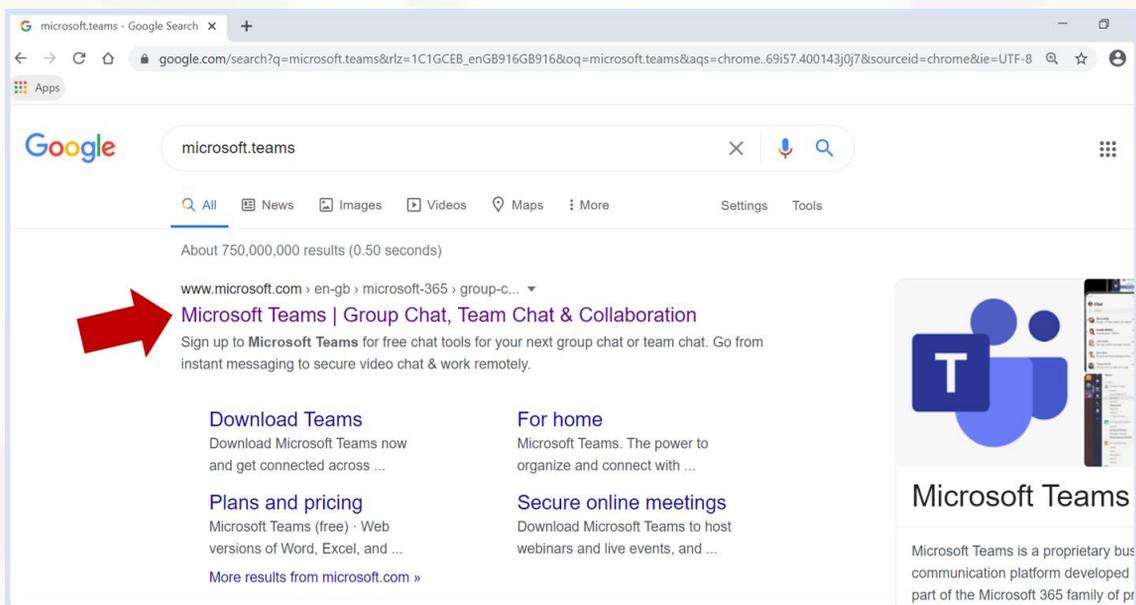
# Appendix 2

## Accessing the year group Teams platform

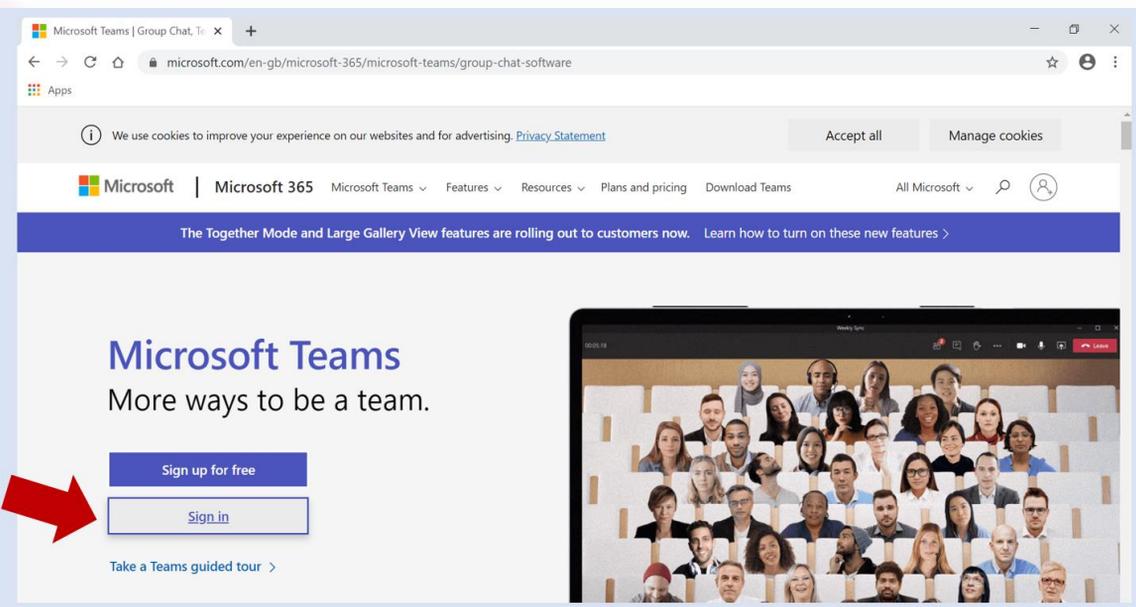
1



2



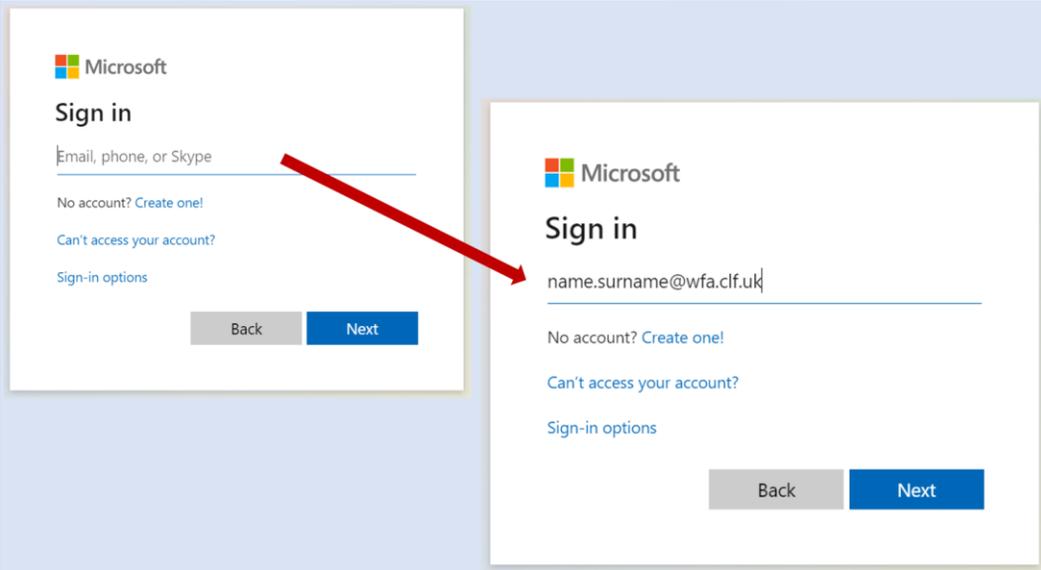
3



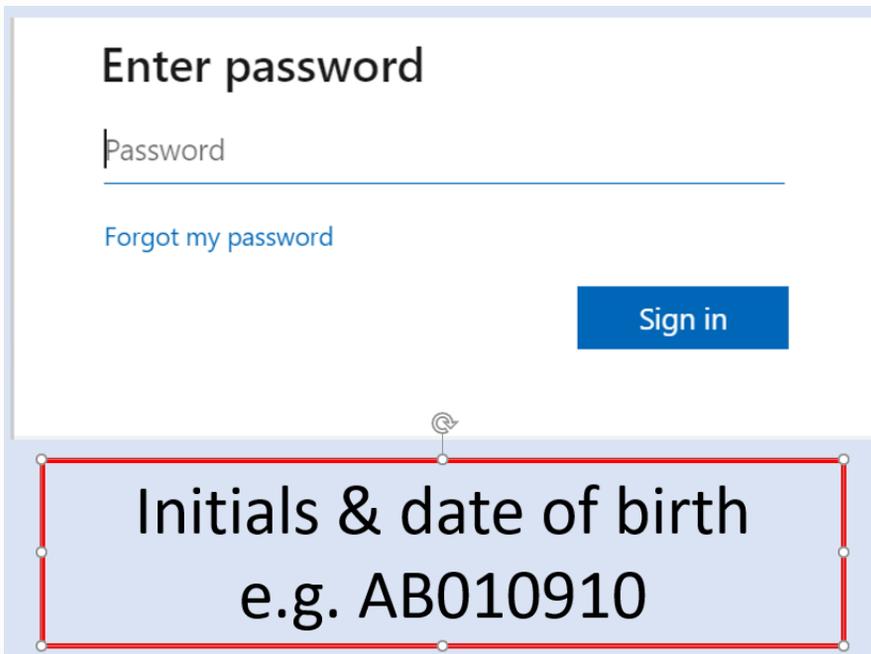
# Appendix 2 Continued...

## Accessing the year group Teams platform

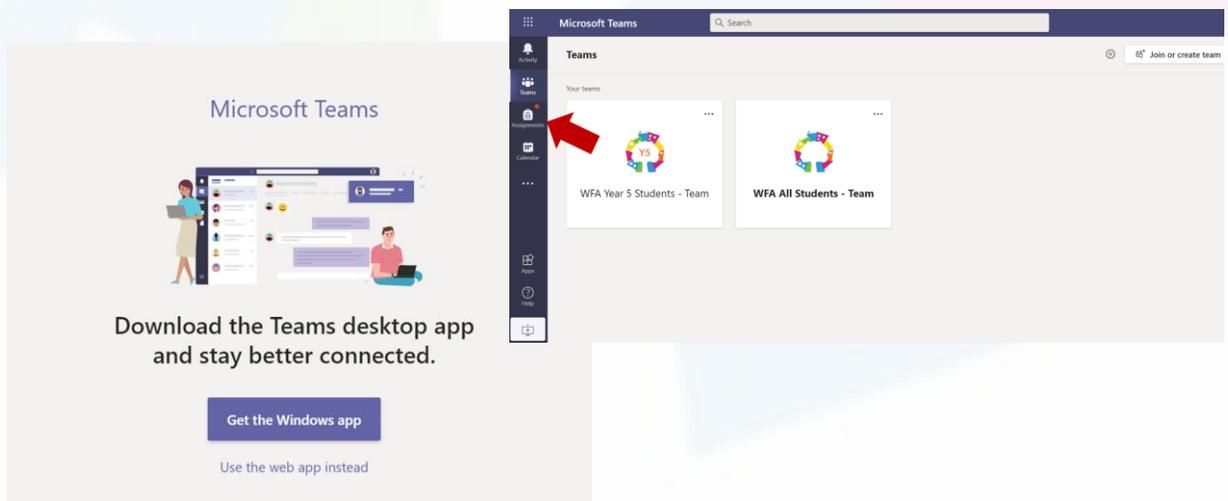
4



5



6



# Appendix 2 Continued...

## Accessing the year group Teams platform

7

Microsoft Teams

Search

Assigned

To view older assignments, navigate to an individual class team.

- Tuesday 17th November - Musicians**  
WFA Year 5 Students - Team • Due tomorrow at 3:00 PM
- Wednesday 18th November - Enquiry - Ancient Egyptian Rulers  
WFA Year 5 Students - Team • Due November 18, 2020 3:00 PM

8

Microsoft Teams

Search

Turn in

Back

### Tuesday 17th November - Musicians

Points  
No points

Due tomorrow at 3:00 PM

Instructions  
Complete the questions on the PowerPoint

My work

- Tuesday 17th November - Musicians.pptx

Add work

My work

- Tuesday 17th November - Musicians.pptx

Add work

- Open in Teams
- Open in PowerPoint**
- Open in PowerPoint Online
- Download