



## Wallscourt Farm Academy Council Meeting Minutes

### Thursday 19<sup>th</sup> December 2019, 6.00pm

### Venue – Academy.

Success & Bright Spots (To grow)	Trails & Underperformance (Areas of focus)
<ul style="list-style-type: none"> <li>• EYFS</li> <li>• Phonics</li> <li>• Writing in R-2 (Now 3)</li> <li>• Year 2 outcomes in Reading, Writing and Maths</li> <li>• Curriculum – Enquiry Approach</li> </ul>	<ul style="list-style-type: none"> <li>• Children with SEND</li> <li>• New joiners attainment &amp; Progress</li> <li>• Writing in Yrs 4, 5,6</li> <li>• Children at Greater Depth</li> </ul>

### Academy Council:

AC Members		Attended	Apologies
Nathan Leigh	Sponsor 1 (Chair)	✓	
VACANCY	Sponsor 2		
Michael Small	Sponsor 3	✓	
Phil Walker	Sponsor 4		Accepted
Craig Phillips	Sponsor 5		Accepted
Sue Kelham	Principal	✓	
Susie Weaver	Executive Principal	✓	
Trevor Jones	Local Authority Rep	✓	
Linda Tanner	Associate Councillor		Accepted
Yana Palaguta	Parent Councillor		Accepted
Jenny Bodnarchuk	Parent Councillor	✓	
Helen Rea	Staff Councillor		Accepted
Lucy Salmon	Student Advocate	✓	
<b>Invited attendees</b>			
Hannah McDonnell	Vice Principal	✓	

The Academy Council spent fifteen minutes before the meeting started, reviewing, and discussing the Academy Council report to identify trends and lines of enquiry.

Item	Description	Action
<b>1.</b>	<b>Introduction, Administration, and Apologies</b>	
1.1	The meeting was opened by the Chair, and all were welcomed. The meeting was deemed quorate.	
1.1.2	NL advised that apologies were received from Yana Palaguta, Linda Tanner, Helen Rea and Craig Phillips. Phil Walker was hoping to join later due to a prior work engagement.	
1.1.3	LP explained that the Clerks had already highlighted that some of the AC meetings were scheduled too late into Term 2 which is an incredibly busy term. It will be suggested to hold AC meetings earlier in Term 2 for the next Academic year.	
<b>2.</b>	<b>Declarations of Interest</b>	
2.1	None	
<b>3.</b>	<b>Minutes of Previous Meeting</b>	
3.1	Minutes were confirmed. Actions are listed at the end of the minutes document.	
<b>4.</b>	<b>Matters Arising</b>	
	N/A	
<b>5.</b>	<b>Achievement and Standards</b>	
5.1	The behavior and attitudes data is currently outstanding.	
5.1.1	NL/YP/PW all spent the morning with several groups of children during a Learning Walk. The children were very enthusiastic and very happy to answer questions and eager to show their books.	
5.1.2	It was felt that much more substantial evidence was gained from this rather than the usual way of sitting at the back of a class and observing.	
5.1.3	(SK) The questions were very good.	
5.1.4	(NL) We met with different year groups, and each had the same consistency of language.	
5.1.5	(SW) Questions are usually centered around Care, Control and captivate.	
<b>5.2</b>	<b>Five Yr5 students have left since September 2019, is this a pattern?</b>	
5.2.1	(SK) Two students have joined Stoke park Primary as this will give them automatic access to Trinity Secondary school.	
5.2.2	(SK) Three student have parents in the Services and have therefore relocated.	
5.2.3	(SK) I'm due to meet with the new Head teacher at Stoke Park in January. WFA have previously linked well with the previous Head teacher. We are conscious that our Open Pan school is not seen as a negative.	
5.2.4	(SK) Two students with SEND left WFA and joined Stoke Park. One is now moving onto specialist provision. Both children were well supported at WFA.	
<b>5.3</b>	<b>More students seem to be coming in, how well is the transition supported? Do we hear from the previous school?</b>	
5.3.1	(SK) Yes, we do hear from the previous school but we don't always receive the full information prior to the student joining us.	
5.3.2	(SK) One student from France has joined us and has settled in very well, and the parents are happy. We have set up a buddy system and a child led tour.	
<b>5.4</b>	<b>(SW) I need to mention Dave Baker (CEO of the Olympus Academy Trust)</b>	
5.4.1	(SW) Dave Baker is coming in to meet with the parents (primarily Yr6) with the Head teacher of Patchway Community College. <i>NB: WFA has Yr6 for the first time and are helping provide Yr6 parents with as much information as possible to help decide on the Secondary school choice. CLF has no Secondary Academy that WFA would be able to feed in to within the area.</i>	
5.4.2	(SW) CLF have a good working relationship with Olympus, both Dave and Steve (Taylor, CEO CLF) work well together. We should acknowledge that WFA won't	<b>SK/SWW</b>

	transfer to a CLF school. <b>ACTION: Please ensure that Steve is aware when this meeting take place.</b>	
5.4.3	(JB) Some students will go to Bristol Met	
5.4.4	(SK) The catchment area was very large. Parents have a very negative view of Patchway Community College which would be the Prime school.	
5.5	(SK) Yes.	
5.5.1	(SK) Boys are outperforming girls in some year groups	
<b>5.6</b>	<b>What about the student with the Hearing Impairment?</b>	
5.6.1	(SK) The student is here and our Acoustic space is being updated in February Half Term. The student is getting on very well.	
5.7	(SK) Strengths in our Academy review. There was a new depth to the Christmas Sing-a-Long and writing has improved significantly, but perhaps swung too far ie, grammar in History.	
5.7.1	(SW) We wanted to ensure that strength ie, Geographer, Scientist etc has gone trust wide.	
5.7.2	(SK) There has been a real focus on writing, we need to be clearer with the children, ie, for 4 weeks, we will answer/write like an author.	
<b>5.8</b>	<b>Has ART remained?</b>	
	(SK) Some Art is happening through enquiries. ART is weekly – Emma is involved in writing the curriculum at CLF. All enquiries will be looked at during Term 3.	
5.8.1	(SW) We have received an ART Silver Mark Award. Emma is doing the curriculum planning trust wide and attended FNN.	
5.8.2	(SK) Some of the Maths requires tightening up	
5.8.3	(SW) There is still lots of confidence in the curriculum at WFA	
5.8.4	(SW) We are reassured by the new OFSTED framework for WFA.	
5.8.5	(SK) We are expecting 80% GLD for our current outcomes. There is no Mock Assessment for Phonics.	
5.8.6	(SW) Targets will set in January 2020.	
5.8.7	(SK) Yr2 targets still need improvement.	
<b>5.9</b>	<b>Is there any Mock data for Yr2?</b>	
5.9.1	(SK) No, this is Teacher assessment only.	
5.9.2	(SK) We are doing really well in Yr6, we are the highest within the CLF. We have 30 homegrown children (children who have been all through) at 87% Maths, 83% Reading, 83% SPAG.	
5.9.3	Chris Barratt (VP at Evergreen) and Yr6 expert will be looking at Yr6 books in January 2020 and moderating.	
<b>5.10</b>	<b>Will we be moderated in South Glos?</b>	
5.10.1	(SK) Yes	
<b>5.11</b>	<b>How are the new Yr6 teachers?</b>	
5.11.1	(SK) Very good. One did training here. Both are embedded at WFA.	
5.11.2	(SW) Some learning specifics to each school, and SK is doing a great job linking with other Heads whilst not letting WFA fail.	
5.11.3	(SK) We are helping Evergreen and Begbrook with EYFS, its very collaborative. We have already hit our Greater Depth target.	
5.11.4	(SW) The next Mocks will have a more difficult Paper.	
5.11.5	(SK) We did a further paper to check the data.	
5.12	(SK) There is a challenge with Pupil Premium students at Greater Depth. 37% PP Children in Yr6. WFA is in a high area of deprivation.	
5.12.1	(SW) IDSR new version of raise online and dashboard inspection data summary report. Commentary is only given if above or below average, otherwise it's a grey area. Some of the data doesn't marry up, I'm unsure of where the data has come from.	
5.13	Pupil Premium	

5.13.1	The Pupil Premium report is now on the website, it sets out how we are spending the Pupil Premium Money. There is targeted support, Breakfast and Afterschool club and Teaching Partners.	
5.13.2	(SW) We should encourage PW to link with SK. <b>ACTION: PW and SK to meet re: PP</b>	<b>SK/PW</b>
5.13.3	(SK) There is no change to Sports Premium	
<b>5.14</b>	<b>SEND Students who are 'On track' is low – Why is this?</b>	
5.14.1	(HMc) We have met with every teacher and meeting with families (meet, plan, review, do) we are trying to bring this in for pupils earlier and also gathering the child's voice.	
<b>5.15</b>	<b>Are you tracking this?</b>	
5.15.1	(HMc) Yes.	
<b>5.16</b>	<b>Is this only for EHCP?</b>	
5.16.1	(HMc) No, SEND students	
5.16.2	(SW) The model of progress is helpful	
5.16.3	(SK) The majority of our SEND students have issues with Maths/Eng	
<b>5.17</b>	<b>Are you meeting Yana?</b>	
5.17.1	(HMc) Yes, we are meeting in January 2020.	
<b>5.18</b>	<b>How much information do we give to the Academy Council regarding Sensitive Information?</b>	
5.18.1	(SW) An overview and illustrative. Oversight rather than overindulge.	
<b>5.19</b>	<b>What are the EAL (English as an Additional Language)</b>	
5.19.1	15% EAL	
<b>6.</b>	<b>Behaviour, Attitudes, Personal Development</b>	
<b>6.1</b>	<b>Attendance</b>	
6.1.1	(HMc) Attendance is suffering due to sickness and term time holidays in Yr2, and Yr6 repeated visits to Secondary schools. The Yr6 visits count as an absence. We have 0.3% decrease from the same time last year.	
6.1.2	(HMc) Yr4 have a part time learner, Y5 also have a part time learner, but from this week we have provided a full time schedule.	
6.1.3	(HMc) Yr6 attendance last term was good, although one family suffered a bereavement in India so were absent for an extended period. Yr4 & 5 have problems with lateness.	
6.1.4	(HMc) Pupil Premium students have improved attendance although most year groups have had an increase in attendance.	
6.1.5	(HMc) There is one student with Persistent Absence in Yr5. The student has an EHCP. One student in Yr3 struggles with lateness and when ill is often kept off for longer than is necessary. The student has been on a part time schedule until this week. Yr3 have Maths and English in the morning. We have updated our website to explain that being late to school is managed as Persistent Absence. We are finding that Term time holidays are a problem.	
6.1.6	(SK) At the beginning of Term 3 we will issue FPN (Fixed Penalty Notices). Notification is due to be sent to Parents imminently.	
<b>6.2</b>	<b>Is our biggest issue with Yr6?</b>	
6.2.1	(HMc) It will improve, bereavement, school visits.	
6.2.2	(SW) We do need to keep an eye on Yr6	
6.2.3	(NL) The messaging to parents is very good.	
6.2.4	(HMc) From January, any student with attendance below 97% will receive a text to parents to ensure earlier intervention.	
6.2.5	(SW) In some academies a culture shift has been needed for attendance, here t WFA just some small tweaks are required.	
6.2.6	(SK) We are using 2 different system here also for attendance, South Glos and Bristol.	
6.2.7	(SK) There has been 1 FTE (Fixed Term Exclusion) for Term 2	
<b>7.</b>	<b>Safeguarding and Inclusion</b>	
7.1	One student was linked with Prevent. The Police were very good, and followed up both in and out of school.	

7.1.1	We hosted Bullying workshops which were very good. We are creating a noticeboard for our students.	
7.1.2	We are hosting a lesson on the election for our students to understand democracy. Our school is used as a Polling Station during elections therefore we will run an 'election' for our student council.	
7.1.3	(SW) It is worth noting that that WFA are one of only a few schools that are a Polling station and remain open during election day.	
7.1.4	(SK) It is very stressful for the lunchtime staff as they have to relocate	
7.1.5	(SW) Some schools close during the election which meant not only did children not receive an education, they did not receive a meal.	
7.2	The EDI statement is now on the school website.	
7.3	(SK) We had some Nursing students visit WFA from UWE (University of the West of England). Nursing students now require a childcare placement as part of their course. The children loved it as the Nursing students came in uniform. The children had lots of questions.	
7.3.1	(SW) It was a very positive experience	
<b>7.4</b>	<b>Will this keep going?</b>	
7.4.1	Yes	
<b>8.</b>	<b>Finance, Health &amp; Safety and Estates</b>	
8.1	Risk assessments to be moved to a One Drive to enable AC access. The Risk Register will be shared with the Academy Council also.	
8.2	There is a raised manhole cover outside of the MUGA	
8.3	Some Chairs within the Café area are damaged although they have a 15yr warranty.	
8.4	Water Fountains have been damaged	
8.5	We are able to have more capacity in the Hall area during shows etc if we have people on the door to move the curtains to show the exits.	
<b>9.</b>	<b>Staffing &amp; Wellbeing</b>	
9.1	(SK) A teacher is leaving 20/12/19. We have good supply to cover until a replacement starts in February. The replacement teacher is from another CLF school.	
9.1.1	(SW) Tom was happy at WFA and felt very supported, but he is leaving for a career change with a more work/life balance.	
9.1.2	(JB) There is lots of chat in the playground, parents are unsure why he's leaving and the children are upset. We didn't see it coming.	
9.1.3	(SK) We will be sending an email, Helen Rea will do the planning for the new teacher.	
9.1.4	The Teaching Partner in Yr6 has handed notice in. We are already advertising the position.	
<b>9.2</b>	<b>What is the closing date?</b>	
9.2.1	End of January	
9.2.2	(SW) We will tell the children next term	
9.2.3	(SK) We don't have many staff members leave, but we are a bigger team now and we are very open here with options.	
<b>10.</b>	<b>Policies</b>	
10.1	Attendance policy – This was approved with minor amendments.	
<b>10.2</b>	<b>Is there specific families that the new policy will impact?</b>	
10.2.1	(SK) Yes, a few families take 2-3 term time holidays per year.	
<b>11.</b>	<b>Student Voice/Student Advocate</b>	
11.1	(LS) Wordles – More often a word is said, the larger the word. Data is split into gender KS1 & 2.	
11.1.1	(LS) Focused on learning across the curriculum with semi-structured interviews with the children. Every learner felt like a learner, especially if linked to being a Scientist, Historian, or author etc. Yr4 understand the titles.	
11.1.2	(LS) Children are more confident of being an Artist, Scientist or Musician rather than a Historian or Geographer. Children feel that learning is fun or joyful.	

11.1.3	(SK) It would be interesting to do this survey again closer to the end of the year. The children may have a stronger sense of being an Historian or Geographer due to the new enquiries starting in January.	
11.1.4	(LS) It would be great to compare at the year end	
11.1.5	(SW) It is a very high quality pupil voice.	
<b>11.2</b>	<b>What was the group size</b>	
11.2.1	(LS) The survey was sent to the whole school, children from Oak class were interviewed and 5 diverse children from each of the other classes.	
11.2.2	<b>ACTION: LS to email LP the Student voice for upload to Teams.</b>	LS/LP
<b>12.</b>	<b>Governance</b>	
12.1	There has been some interest from a resident in joining the Academy Council. We are full currently but will keep the details.	
12.2	A polite reminder for Councillors to complete the online training sessions on NIMBLE before the next AC meeting.	
<b>13.</b>	<b>Equality &amp; Diversity</b>	
	N/A	
<b>14.</b>	<b>Matters for the attention of the Board/COAC</b>	
	N/A	
<b>15.</b>	<b>AOB</b>	
15.1	Nativity	
15.1.1	The Violin was played by one student and the piano by another. Yr2 are playing at the Spiegal Tent.	
15.1.2	(NL) There was a very good Brass ensemble	
15.1.3	(SK) I'll be learning the Guitar after Christmas with the lunchtime group.	
	<b>Meeting Closed at 20:08</b>	

## ACTIONS

MEETING DATE	ITEM	ACTION	OWNER	STATUS
10.10.19	4.1.1	SW to speak with Jason to ask if data can be added to front of the Academy Council report.	SW	Open
10.10.19	5.6.2	SK to set a date for the meeting regarding the Equality, Diversity and Inclusion policy and confirm to the AC. As many Councillors as possible should attend	SK	Open
10.10.19	7.3	SK to send the WFA Behaviour policy to the Academy Council	SK	Closed
10.10.19	7.5.2	SK/PW to discuss possibility of hosting a Parent & Child Fortnite workshop	SK/PW	Closed
10.10.19	12.3	Michael Small to present an overview and understanding of the Blackbox data – Date TBC	MS	Open
10.10.19	12.4	NL/SK to confirm Link Councillor details with CP	NL/SK	Open
10.10.19	12.4.1	LP to check availability of slides from the Saturday meeting	SW	Open
19.12.19	5.4.2	Please ensure that Steve Taylor is aware when the meeting with Dave Baker and the head teacher of Patchway community college is taking place.	SK/SW	Open
19.12.19	5.13.2	PW and SK to meet re: PP	SK/PW	Open
19.12.19	11.2.2	<b>ACTION: LS to email LP the Student voice for upload to Teams.</b>	LS/LP	Open

Approved: \_\_\_\_\_ Date \_\_\_\_\_